**Faculty Mentoring Faculty**

**Classroom Observation Form/Needs Assessment List**

This form is similar to the one that your department dean uses during your classroom observation. During your first meeting with your mentor, you will use this as a starting point to establish your goals for the program. Make whatever comments you would like in the comments column. Also, at the end of the document, there is a list of topics that you might find useful when thinking about your goals for the program as well as a free response section so that you can add whatever comes to mind. Please fill this out within the first week of mentor notification. When it is complete, please send a copy to your mentor so they can have a chance to look it over before your first meeting.

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| **Quality of Presentation** | Comments |
| Logical progression of lesson.   * Making topic clear at the beginning of class. * Connecting and moving smoothly between sections. * Using technology in appropriate places.   Appropriate use of language/vocabulary, according to class level.  Clear and appropriate examples/methods incorporated in lesson.  Pause between concepts, and check for understanding before moving on.   * Pacing is appropriate for class level. * Looking for and allowing time for student response |  |
| **Classroom Environment** | Comments |
| Creates a comfortable atmosphere.   * Instructor invites feedback from class. * Instructor addresses different learning styles.   Positive attitude expressed to students (enthusiasm for learning).   * Passionate about the subject matter. * Willing to take the time to listen to students.   Addresses students appropriately.   * Uses language appropriate for a professional environment. * Recognizes students individually.   Connection between students and instructor. |  |

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| **Active/Interactive Participation** | Comments |
| Student involvement and/or on task.  Students receive feedback during class.  Incorporates appropriate student input into classroom instruction.  Collaborative/cooperative learning.   * Students work in groups. * Ideas are shared across student groups. |  |
| **Learning Outcomes of the current lesson** | Comments |
| Involvement and questions of students during class show they are following, thinking and/or understanding the lesson.  Students notice how current lesson builds from previous lesson(s), and /or chapter(s).  Allows time for students to practice concepts in class.  Students learn use of appropriate technology. |  |

The following is a list of areas where you may need some help. Check whatever applies to you.

\_\_\_\_\_I would like some guidance in creating tests/quizzes for assessing students’ learning.

\_\_\_\_\_I would like some suggestions on how to incorporate an appropriate balance of concepts , applications, and skills in my class.

\_\_\_\_\_I would like some help with class time management(homework discussion, lecture,student work,etc.).

\_\_\_\_\_I would like some ideas on relating the content students are learning to real life examples.

If there is anything more you would like to add, please feel to free to attach your comments to this document on a separate piece of paper.